



NOTICE TO PROCEED

MS. LOURDES M. HIPE
Authorized Representative
PURITY PAPER, INC.
 650 Circumferential Road,
 Antipolo City, Rizal

Dear Ms. Hipe:

The attached Letter Order having been approved, notice is hereby given **PURITY PAPER, INC.** that performance on the *SUPPLY AND DELIVERY OF PAPER, MULTIPURPOSE, A4, FOR THE PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT* under **Alternative Mode of Procurement - Shopping No. GSD-052-23** shall commence effective on the date of receipt of this Notice:

LOT	ITEM DESCRIPTION	QTY/UOM	UNIT PRICE	TOTAL PRICE
1	Paper, Multipurpose, A4	2,000 reams	P 151.00	P 302,000.00
Amount in words: Three Hundred Two Thousand Pesos				

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order/Contract and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SIGNATURE REDACTED 1/3/24

ABIGAIL ANN O. ALICDAN-ESPERE
OIC Director IV, Administrative and Finance Group

Date of receipt of this Notice:

Jan 3, 2024

Name of Authorized Representative:

Loures M. Hipe

Signature of Authorized Representative:

SIGNATURE REDACTED



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
RR Road, Cristobal Street, Paco, Manila



LETTER ORDER No. : PO23-00558

PURITY PAPER, INC.
650 Circumferential Road,
Antipolo, Rizal

Date : December 29, 2023
Bidding No.: GSD-052-23
Date of Opening : December 15, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	2,000	ream	Paper, Multi-Purpose A4 • PR23-0703 • for PS-use (GSD) • NOA No. GSDBAC-025-23 ----- - Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.	151.00	302,000.00

Price Validity: 0 Calendar Days Total Amount: Php 302,000.00

Place of Delivery : RR Road, Cristobal St. Paco Manila Delivery Instruction : Within fifteen (15) calendar days from receipt of Notice to Proceed (NTP)

Certified Correct: **SIGNATURE REDACTED**
ABIGAIL ANN O. ALICDAN-ESPERE
OIC, GSD Date: 1/21/23

FUNDS AVAILABLE Php 302,000.00 **SIGNATURE REDACTED**
LADY LOU A. GIMENO
OIC/Chief Accountant

APPROVED BY: **SIGNATURE REDACTED**
PHILIP JOSEF T. VERA CRUZ
Director IV Date: 1/4/24

Supplier's copy received from: **SIGNATURE REDACTED**
Signature Over name in print Date Received: Jan. 3 2024

Lim Edgardo Jr. T.